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22 JUL 1969
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MEMORANDUM FOR : Deputy Director for Support

SUBJECT : Management of EAA Store

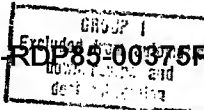
REFERENCE : Your Memo, Subj: Status of EAA Store,
dtd 6 June 1969

1. This memorandum is for information only.
2. We have now taken steps, as indicated below, to implement the decisions reported in paragraph 2 a. and c. of the referent memorandum.
 - a. Effective 13 July 1969, the payment of the salaries and related costs of the Store manager and his assistant will be absorbed by EAA from Store profits. Our arrangement to achieve this is identical to that in effect for the Credit Union and certain positions in the Insurance Branch, i. e., the Office of Finance will bill EAA on a quarterly basis and EAA will reimburse the Agency accordingly.
 - b. The EAA Board of Directors has established a Store Management Committee and has delegated to the Committee overall responsibility for the management of the Store. This delegation includes, among others, the authority to establish inventory limitations, select merchandise to be sold, fix prices, and otherwise to establish policy for the management and operation of the Store. The Committee will meet monthly or more often as circumstances warrant, and consists of the following individuals:

Chairman
Member
Member
Member
Member
, Executive Secretary

Robert S. Wattles
Director of Personnel

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DD/S 69-2602

6 JUN 1969

MEMORANDUM FOR: Director of Personnel

SUBJECT : Status of EAA Store

1. Reference is made to your status report on the EAA store of 29 April 1969. I discussed this with the Executive Director who raised several points about the management of the store and the payment of the salary of the manager.


2. Further reference is made to our discussion on 5 June concerning the operation of this store, and please take the following action:

a. Absorb the salary costs of the manager and assistant manager from the profits of the store and effect reimbursement to the Agency.

b. Agreed that it is inappropriate at this time to propose a concessionaire status for the store for a variety of discussed reasons.

c. Establish a management board for the operation of the store with appropriate authorities and responsibilities delineated.

Please advise of actions in conformity with the above.


R. L. Bannerman
Deputy Director
for Support

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